

## Property Tax Credit Eligibility Rules

Step	Ask the Taxpayer	Action
1	<p>Were you a resident of Arizona for the whole year (January 1, 2023 to December 31, 2023)?</p> <ul style="list-style-type: none"> <li>If a claimant died before filing a 2023 return, the taxpayer's spouse or personal representative may file and sign a Form 140PTC for that person</li> </ul>	<p>If <b>YES</b>, go to Step 2 If <b>NO</b>, STOP. You can't claim the PTC.</p>
2	<p>Were you (or either of you, if filing jointly) either</p> <ul style="list-style-type: none"> <li>65 or older by December 31, 2023 (born on 1/1/59 or earlier), or</li> <li>Receiving Title 16 Supplemental Security Income (SSI) payments during 2023</li> </ul>	<p>If <b>YES</b>, go to Step 3 If <b>NO</b>, STOP. You can't claim the PTC.</p>
3	<p>Did <u>you</u> (taxpayer or spouse) pay property taxes or rent (or both) on your main home in Arizona for the whole year of 2023? You can also answer YES if you were a resident of a nursing home in Arizona, the nursing home paid property taxes, and you used social security or your personal funds to pay the nursing home.</p>	<p>If <b>YES</b>, go to Step 4 If <b>NO</b>, STOP. You can't claim the PTC.</p>
4	<p>Was your total household income<sup>1</sup> less than</p> <ul style="list-style-type: none"> <li>\$3,751 if you lived alone</li> <li>\$5,501 if others lived with you<sup>2</sup></li> </ul>	<p>If <b>YES</b>, proceed to the PTC entry process on the reverse of this page. If <b>NO</b>, STOP. You can't claim the PTC.</p>

<sup>1</sup> Total household income includes all income (exceptions to follow) received or earned by all members of the household (defined in footnote 2 below) during 2023. It is important to note that it is not necessarily the same as the AGI calculate by TaxSlayer! Arizona Department of Revenue (AZDOR) ruling ITR 12-1 defines household income elements for PTC purposes in detail. The major items excluded from PTC household income are social security benefits, railroad retirement benefits, veteran's disability pensions, and Arizona unemployment; however, some other items not taxed by Arizona, such as military retirement pensions, are included in PTC income.

\*AZDOR will often reject returns filed electronically that both claim PTC and have Railroad Retirement income. When the Railroad Retirement is properly included on the Federal AGI, AZDOR tends to reject the PTC because income appears too high. Due to this issue, consider PAPER filing a stand-alone PTC for taxpayers with Railroad Retirement income. Suggestion: Prepare the PTC normally per the process on the second page, then add a Post-It Note -"Railroad PTC"- to the front of the Intake Sheet.

<sup>2</sup> AZDOR states "anyone who lives in the same dwelling unit as you is a member of your household." This is true whether or not the other person(s) are a dependent on your tax return, are related to you, or contribute at all to household costs. Often (but not always) these person(s) will be listed at the bottom of the front page of the Intake Sheet—it's good to ask "**Did anyone else live with you during this past year? If so, did they have any income/earn any money (whether or not they filed a tax return).**" The PTC entry process on the reverse of this page will address how to include income from other members of the household that was not listed on the taxpayer's return.

# Entering AZ Property Tax Credit Information

